**A picture containing drawing

Description automatically generated**

Level 1 Commercial Centre

CQUniversity

Bruce Highway

North Rockhampton QLD 4701

Telephone: 07 4930 6396

International Travel: [internationaltravel@cqu.edu.au](mailto:internationaltravel@cqu.edu.au)

**CORPORATE INTERNATIONAL QUOTE REQUEST**

Please Note: Details MUST be the same as shown on Passport

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Traveller details** | | | | | | | | | | | | |
| Surname / Family Name: | |  | | | Given name/s | |  | | | Title | |  |
| Date of birth: (dd/mm/yyyy) | |  | | | Gender: | | 🞏 Male 🞏 Female 🞏….. | | | | | |
| Work Phone: | |  | | | Mobile Phone: | |  | | | | | |
| Department/Division | |  | | | | | | | | | | |
| Requestor name: | |  | | | Email: | |  | | | Work Ext.: | |  |
| **Transport details** | | | | | | | | | | | | |
| DATE  (day - dd/mm/yyyy) | DEPART FROM:  (full name of city) | | | ARRIVE AT:  (full name of city) | | | | DEPARTURE TIME: | | | TRANSPORT MODE | |
|  |  | | |  | | | |  | | | Choose an item. | |
|  |  | | |  | | | |  | | | Choose an item. | |
|  |  | | |  | | | |  | | | Choose an item. | |
|  |  | | |  | | | |  | | | Choose an item. | |
|  |  | | |  | | | |  | | | Choose an item. | |
|  |  | | |  | | | |  | | | Choose an item. | |
| Fare type required: | | | | | | | | Choose an item. | | | | |
| **Accommodation details** | | | | | | | | | | | | |
| HOTEL | | | CITY | | | DATE IN  (day - dd/mm/yyyy) | | | DATE OUT  (day - dd/mm/yyyy) | | | |
|  | | |  | | |  | | |  | | | |
|  | | |  | | |  | | |  | | | |
|  | | |  | | |  | | |  | | | |
|  | | |  | | |  | | |  | | | |
|  | | |  | | |  | | |  | | | |
|  | | |  | | |  | | |  | | | |
| **Airport/Hotel Transfer details** | | | | | | | | | | | | |
| Pick-up location: | | | Date required: | | | Drop Location: | | | Time required at drop-off: | | | |
|  | | |  | | |  | | |  | | | |
|  | | |  | | |  | | |  | | | |
|  | | |  | | |  | | |  | | | |
| Special requirements: (including dietary requirements) | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Other travel requirements and requests: | | | | | | | | | | | | |
|  | | | | | | | | | | | | |